

ANNUAL PARISH COUNCIL MEETING

on

**Wednesday 9th May 2018,
Gralix Hall, Deopham**

(this meeting will commence when the Annual Parish Meeting ends)

Agenda

- 1. Apologies for Absence**
- 2. Election of Chairman & Vice Chairman of Parish Council**
- 3. To receive any Declaration of Interest in items on the agenda**
- 4. To approve Minutes of previous meeting – 11th April 2018**
- 5. Matters Arising**
- 6. Correspondence**
- 7. Finance**
 - 7.1 To note balance of bank accounts at 18/4/18:
current account = £582.31 deposit account = £544.32
 - 7.2 To note outcome/comments of Internal Auditor and approve payment of £50 for work undertaken
 - 7.3 To complete the Annual Governance Statement in the Annual Return for 2017/ 2018
 - 7.4 To complete and sign the Exemption Certificate for submission to the External Auditor
 - 7.5 To approve Accounts for Financial Year 2017/2018 – Receipts & Payments Account.
 - 7.6 To approve payment of £353.63 to Zurich Municipal for Insurance Renewal for 2018/19
 - 7.7 To discuss position concerning membership of Norfolk Association of Local Councils and continuation of website
- 8. Planning**
 - 8.1 Berwick, Half Field Lane, Deopham NR18 9DJ, - Replace conservatory with pitched roof extension (App. No. 2018/0832)
 - 8.2 Barn at Mill Farm, Attleborough Road, Deopham, - Conversion of redundant games room into residential accommodation (App. No 2018/0763)
- 9. Deopham Playing Field**
- 10. Any Other Business**
- 11. Date of Next Meeting - June 13th 2018**

The public & press are invited to attend

Signed: *Rowena Harkness*
Clerk (Mrs R K Harkness)

Date: 2nd May 2018