

**Minutes of Deopham and Hackford Parish Council Meeting  
in the Gralix Hall on Wednesday 14<sup>th</sup> March 2018**

**Present :**

Councillors :  
Jackie Phoenix            Chris Biggs,  
Chris Coath                John Chilvers

Cllr. M. Dewsbury – Norfolk County Council,

Parish Clerk : Rowena Harkness

Parishioners : Bruce Catmur, Jason Marsh, Helen Hawes, Catherine Grand

1. **Apologies** - Martin Skidmore, Mark Howard, Jayne Allan,  
Cllr. Y.Bendle - South Norfolk District,

2. **Declarations of Interest in items on the agenda**

2.1 There were no declarations of interest

3. **Minutes of Previous Meeting**

3.1 The minutes of the meeting held on 14<sup>th</sup> February 2018 were agreed as a correct record.  
Proposed Chris Biggs, seconded Chris Coath.

4. **Matters Arising**

4.1 Ivy Bungalow Farm, Victoria Lane, Deopham, NR18 9DU (App.No 2017/1383) – proposed redevelopment of Ivy Bungalow Farm. Nothing new on the website. Cllr Yvonne Bendle has followed it up with the Officer who says that as the application was for permission to conduct an Environmental Impact Assessment once the applicant has done the assessment they do not need to come back to planning regarding its results unless they decide to put in an application for the development. If they do this it will be as a new application and the Parish Council will be consulted in the usual way.

5. **Correspondence**

5.1 Leaflets advertising the location and dates that the Mobile library visits Hackford and Deopham as they want to advertise it and tie it in with other village facilities. Margaret Dewsbury who as Chair of the committee responsible for libraries was a bit surprised at this as she thought they were trying to make it a better service and not just getting more people to use it. She will look into it.

5.2 Letter from Better Broadband for Norfolk with details of a new communication cabinet to be installed on Victoria Lane between The Vic and Piggotts Lodge. Bruce Catmur queried if the landowner had been notified and the Parish Clerk replied that she would assume that the BBfN project officers would know what they're doing and would have got the necessary permissions.

5.3 Letter from HSBC re forthcoming changes to commercial arm of banking.

5.4 Other correspondence was circulated around the table

6. **Finance**

6.1 The account balances as at 18/2/2018 were £255.80 in the current account and £1,544.08 in the deposit. There is one unrepresented cheque and so the reconciled current account balance is £255.80. The deposit balance is as above.

7. **Planning**

7.1 Meadow Barn, Church Lane, Hackford, NR18 9HN. – Retrospective change of use from agricultural to facility for carrying out agricultural machinery repairs and light fabrication. After looking at the application and drawings it was agreed that the Parish Council would recommend that if permission is granted the following conditions

of approval should be considered:

1. Due to the fact that Church Lane is a single carriageway lane with no obvious passing places, it is not suitable for heavy traffic use. Therefore any extra traffic generated by the business should be made to enter and exit the site from the Low Road end of Church Lane and not the Hall Lane/Park Lane end.
2. As Church Lane is a residential area, the working hours of the proposed business should be restricted to normal/reasonable working hours with no working allowed on a Sunday.

## **8. Deopham Playing Field**

- 8.1 New Lease for the Playing Field with the Rix Trust.- The Rix Trustees are didn't meet on 1<sup>st</sup> March as intended due to the snow. The meeting has been re-scheduled.
- 8.2 Deopham Funday – June 10<sup>th</sup> 2018 – 1pm-4pm for public with some music, 4pm onwards mainly music with opportunity for locals to socialise.  
Jason went through the list of attractions that are  
**Definite:** Grays Funfair rides; Norwich Classic cars; military vehicles; Japanese motorbikes; Tai-kwondo display; plant stall; jams and chutneys; various games; food – Glenn and Jane are doing all the catering; West Norfolk Radio; the PA system is being arranged by the man who does Barford Music event.  
**Possible** attractions include: helicopter (Adam ?); Fire Service; face painting; tug of war teams – Wymondham Young Farmers – MS ?;  
**Yet to be arranged/secured/dealt with :**  
Outside bar/license? – Cherry Tree suggested  
Poster/advertising – Jackie to get Hannah to design something  
Letter to all Supermarkets re donations for raffle prizes etc. – Jackie to arrange  
Curtain side articulated trailer for bands – suggested Bacons might have one – Martin to be asked to approach Bacons  
Portaloo's – as only two toilets might be good to have extra loos depending on cost?  
Cheque from The Net received by Jason payable to Playing Field Association – Rowena to talk to Katherine Gray to see if cheque can be made payable to Parish Council (or directly to Jason) and then can be used by Jason as money for expenses incurred in organising things.  
Set of Keys for playing field and hut for Jason to use as and when – Rowena to arrange.

## **9. Any Other Business**

- 9.1 Jason proposed thanks to Helen for the work she has put into making and keeping the telephone box looking wonderful – there are some daffodil bulbs now coming up! All agreed
- 9.2 Jason asked if the Parish Council would consider having a firework display again on the playing field or whether the regulations / insurance would make it impossible. The Parish Clerk will look into the insurance and regulations involved and report back.
- 9.3 Any potholes can be reported directly to Norfolk County Council via the website where it is possible to locate the exact location.
- 9.4 The issue of dog fouling on the playing field was raised. Details of the issue were passed to Jackie Phoenix who will deal with it.
- 9.5 The Parish Clerk has found out some information re the General Data Protection Regulation which comes into effect on 1<sup>st</sup> April 2018 and will affect the data that the Parish Council is allowed to hold. There is some confusion at the moment as to exactly how it will affect Parish Councils and whether the Parish Clerk can be the appointed Data Protection Officer. Margaret Dewsbury will let Rowena have the contact details of another clerk who has discovered it may not be as onerous on the Parish Council as first thought.

- 10. Date of Next Meeting**      Wednesday 11<sup>th</sup> April 2018, 7.30pm.

There being no further business the Chairman declared the meeting closed at 8.45pm.