

DEOPHAM & HACKFORD PARISH COUNCIL

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Minutes of the Council meeting on Wednesday 3rd November 2021, 7.30pm at Gralix Hall

Cllrs present:

Jacky Phoenix – Chair (JP), Chris Coath – Vice Chair (CC), Martin Skidmore (MS), Chris Chorley (CCh), Catherine Grand (CG)

Cllrs absent:

Chris Biggs (CB), Nick Hindley (NH), Cllr Yvonne Bendle (YB),

Other:

Cllr Margaret Dewsbury (MD), Jordana Wheeler (Clerk). There were no members of the public present.

1. To receive and accept apologies for absence
 - 1.1. NH was absent. Apologies were received and accepted from CB.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 2.1. There were no declarations of interest in any items on the agenda.
3. To approve and sign the minutes of the Parish Council meeting on 6th October 2021
 - 3.1. The minutes of the meeting held on 6th October 2021 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes.
4. To report on progress of matters arising from previous meetings and review the action log
 - 4.1. The key for the playing field has been requested from the football club.
 - 4.2. The new bench at the playing field is due to be installed this week. This was funded via a grant from Cllr Yvonne Bendle.
 - 4.3. The horse sign locations have been agreed. Two of the three sights have been agreed. The sign near the junction of Pye Lane and Vicarage Road was not possible due to visibility problems.
5. Finance - To receive the bank reconciliation for August-September 2021 and approve the following payments:

The Clerk noted the playing field rent was originally due for payment in April 2021. Payment for 2021 will be made in Feb 2022 to bring payments up to date. The Council reviewed the bank reconciliation, there were no queries. The Council **RESOLVED** to approve the payments.

	Description	Cheque Number	Amount
5.1	The Rix Charity – Rent for playing field 2020	100623	£400.00

Draft minutes until approved at the Parish Council meeting on Wednesday 1st December 2021
Chairman Signature: _____ Date: _____

5.2	Jordana Wheeler – Expense Oct 2021	100624	£38.80
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6. To receive the mid-year budget review
 - 6.1. Spend is currently 30% against budget. The majority of the larger bills are due in the next 2 months. The Clerk had no concerns about any category going over budget. VAT will be reclaimed in the New Year. As the football rent was not offset against the budget the loss in rent of £450 should not impact this year's budget. No queries were raised by the Council.

7. To consider the draft budget and precept for 2022-23
 - 7.1. The overall precept proposed is £7800, no change from 2021-22. Some budget categories have been amended.
 - 7.2. Equipment purchase has been increased, any unspent budget would be allocated to a reserve for the new play equipment.
 - 7.3. Dog bin costs have been reduced as the new bin on the playing field is emptied for free.
 - 7.4. The precept has not yet been confirmed. Based on last year's figures there would be no change in the band D rate.
 - 7.5. No amendments or queries were made. The final budget will be considered once the tax base has been confirmed.

8. To consider any highways issues requiring attention in the parish
 - 8.1. Issues noted were: Pye Lane regularly foods, gullies under the verge at the junction of Stalland Lane and The Green are blocked causing flooding along Stalland Lane.
ACTION – Clerk to report highways issues for maintenance.

9. Correspondence
 - 9.1. Norfolk Strategic Flood Alliance Strategy – Available to view on the website.
 - 9.2. Broadland and South Norfolk Business Awards 2022 – Nominations can be made via the Broadland District Council website.

10. Opportunity for public participation
 - 10.1. JP offered to provide firewood if anyone was interested in having a beacon for the Queen's jubilee.

11. To consider meeting dates for 2022
 - 11.1. The Council **RESOLVED** to cancel the meeting in January, reserving 19th January for a meeting should any urgent matters arise. Meetings will resume in February 2022.

12. To confirm the date of the next meeting
 - 12.1. The next Council meeting will take place at Gralix Hall on Wednesday 1st December 2021, 7.30pm. The press and public are welcome to attend.

The public meeting closed at 8.15pm.