

DEOPHAM & HACKFORD PARISH COUNCIL

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Minutes of the Council meeting on Wednesday 6th January 2021, 7.30pm via Zoom Video Conferencing

Cllrs present:

Jacky Phoenix – Chair (JP), Chris Coath (CC), Chris Biggs (CB), Martin Skidmore (MS)

Cllrs absent:

John Chilvers (JC)

Other:

Jordana Wheeler (Clerk), Cllr Margaret Dewsbury (MD), Cllr Yvonne Bendle (YB). There was 1 member of the public present.

This meeting took place via video conference due to the current Coronavirus pandemic and government guidelines to social distance.

1. Apologies for Absence
 - 1.1. John Chilvers (JC) was absent. All other Councilors were present.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 2.1. There were no declarations of interest in any items on the agenda.
3. To approve and sign the minutes of the Parish Council meeting on 2nd December 2020
 - 3.1. The minutes of the meeting held on 2nd December 2020 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes. The Clerk will liaise with JP to sign the minutes after the meeting.
4. To report on progress of matters arising from previous meetings and review the action log
 - 4.1. Costs for a possible rubbish bin at the playing field are still pending. The Council will need to purchase the bin for approx. £150. South Norfolk Council will empty the bin for free but need to approve the location before the bin can be purchased. The Clerk noted there were still signs of rubbish being left on the playing field.
 - 4.2. The Clerk reported the noticeboard at the playing field was damaged. The front glass door has fallen off. The hinges have rusted and the wood is showing signs of rot therefore it was felt the damaged was not deliberate. The glass door has been removed and stored in the pavilion. JP felt the hinges could be replaced, along with a new latch. The Clerk reported that the noticeboard at Deopham Green was also showing signs of rot and the Clerk will be researching options for replacement in the new financial year.
ACTION – Clerk to advertise locally for a carpenter to assist with noticeboard repairs.

Draft minutes until approved at the Parish Council meeting on Wednesday 3rd February 2021
Chairman Signature: _____ Date: _____

5. Finance - To receive the bank reconciliation for Nov/Dec 2020 and approve the following payments:

The Council reviewed the bank reconciliation. The Clerk noted the football rent had been in arrears but payments were now up to date. Half the rent has been received with half remaining to be paid. The Council **RESOLVED** to approve the payments. The Clerk will arrange for JP and MS to sign the cheque outside of the meeting.

	Description	Cheque Number	Amount
5.1	Jordana Wheeler – Salary & Expenses (Dec 2020)	100600	£102.11

6. To approve the budget and precept for 2021-22
- 6.1. The tax base has been confirmed as 213 which is an increase from 209. The change is not due to new houses but usually due to household's eligibility changing. The budget has not been amended since the draft budget considered in December. Rather than increase the budget further, the increase in the tax base will equate to a reduction of the proposed band D increase from a 5% increase to a 3% increase. This equates to an extra £1.10 a year for a band D property. The Council **RESOLVED** to approve the budget for 2021-22. The Council **RESOLVED** to approve the precept of £7800 for 2021-22.
7. Correspondance
- 7.1. Norfolk's Police and Crime Commissioner budget consultation 2021-22
The Clerk noted details of the budget consultation were on the website, the deadline for responses is 22nd January. The Council had no comments on the consultation.
8. Opportunity for public participation
- 8.1. There were no comments from the public.
- 8.2. YB reported that South Norfolk Council were continuing to respond to the current lockdown. Anyone needing support, such as food/prescriptions, is advised to contact the Help Hub. Extra staff have been moved into different departments to help. The Council have also been dealing with assisting those affected by the flooding over Christmas in the Diss/Long Stratton area. The Council continue to support businesses which are closed and those having to isolate.
- 8.3. MD noted Norfolk County Council services, such as libraries, had been closed again due to the lockdown. The Council are looking at planting a million trees over the next year, the Parish Council can suggest areas for them to be planted. Street lights are also being changed to LED bulbs as they are more cost effective and save energy.
9. To confirm the date of the next meeting
- 9.1. The next Parish Council meeting will take place via video conference on Wednesday 3rd February 2021, 7.30pm. The press and public are welcome to attend.

The meeting closed at 7.55pm.