

## Minutes of Deopham and Hackford Parish Council Meeting in the Gralix Hall on Wednesday 13<sup>th</sup> March 2019

### Present:

Councillors : Jacky Phoenix                      Martin Skidmore  
                  Chris Coath                         Jayne Allan  
                  Chris Biggs                                Cllr. Yvonne Bendle - South Norfolk Council

Parish Clerk : Sarah Way

Parishioners: Jason Marsh, Tom Everett, Duncan Kerridge

1. **Apologies** - John Chilvers, Mark Howard, Cllr. M. Dewsbury – Norfolk County Council
  
2. **Declarations of Interest**  
Chris Biggs declared an interest in item 7.2 planning application 2019/0477 – Park Farm, Park Lane, Deopham, Norfolk, NR18 9HL
  
3. **Minutes of Previous Meeting**
  - 3.1 The minutes of the meeting held on 13<sup>th</sup> February 2019 were agreed as a correct record. Proposed Jayne Allan, seconded Martin Skidmore.
  
4. **Matters Arising**
  - 4.1 Parish Clerk reported that the planning application 2019/0048 Meadow Cottage, Park Lane, Deopham for concrete pad for proposed sectional wooden dog kennels was approved on 22<sup>nd</sup> February 2019.
  - 4.2 Parish Clerk advised that the signed quote for Norse regarding the grass cutting of the playing field was emailed back to Norse on 20<sup>th</sup> February 2019
  
5. **Correspondence**
  - 5.1 The correspondence was circulated around the table.
  
6. **Finance**
  - 6.1 The bank balances at 18/1/2019 were £739.40 in the current account and £3047.06 in the deposit account.  
Current account there are 2 unpresented cheques, so the reconciled balance for the current account is £574.59.  
Deposit account there are no outstanding cheques or transfers and so the reconciled balance for the deposit account is as above.
  
7. **Planning**
  - 7.1 2019/0301 – Threeways Cottage, 2 The Green, Deopham, Norfolk, NR18 9DH  
Two storey extension to rear and side of property. After consideration of the plans and discussion it was agreed that the Parish Council recommends approval.
  - 7.2 2019/0477 – Park Farm, Park Lane, Deopham, Norfolk, NR18 9HL  
Replace existing single storey extension with two storey extension with new porch. After consideration of the plans and discussion it was agreed that the Parish Council recommends approval.

## **8. Deopham Playing Field**

### **8.1 Billie Box Containers – potential to use these for replacement storage and changing facilities at the playing field.**

Jacky provided an update on the options and costs around using the Billie Box Containers. The quote from Bacons to remove the old hut, which includes asbestos, was £8195. The cost of two 6m x 2.5m new Billie Boxes Boxes (steel container units), painted dark green, wooden floor, hardened lock and delivery was £4,080 excluding vat. Second hand price of these Billie Boxes is just £1000 less than the new.

Jacky then showed the attendees a floor plan of the current hut with the floor plan of the proposed two Billie Boxes – the area of the Billie Boxes was much smaller than the current hut. If the Billie Boxes were positioned in one way, they would not cover the water stop cock/plumbing and if they were positioned to cover the stop cock/plumbing, they would then not cover the toilet facilities. Jacky stated that she had called two local plumbers about moving the current plumbing arrangement and they both discouraged the idea due to the cost and complexity of the job.

A discussion was had on whether to go for the larger Billie Boxes – this was rejected due to the increase in costs and the difficulties that could be had with the delivery due to a large articulated trailer having to be used.

Jacky raised an alternative option that the current hut could be re-clad (including the roof).

All agreed for Jacky to obtain quotes from Bacon's and Dave Miller for this work.

Jacky also stated that she had been in talks with Julie Ringer the Community Capacity Builder from South Norfolk Council with regards to possible help with funding for this project. Margaret suggested that after the election to contact Julie again to arrange a site visit to discuss matters further.

### **8.2 AG Athletic have requested the use of playing field for Saturday team matches starting Sept 2019 in addition to the current Sunday team matches.**

It was agreed that the Parish Council will review and discuss this in more detail at the end of the current contract with the Sunday team matches.

The Parish Clerk is to send AG Athletic an email to inform and to also ask how many matches will be played at 'Home' & would AG Athletic still pay for any additional grass cuts that are required due to the additional matches.

### **8.3 Jason Marsh provided an update on the current status of the Fun Day/Music Event.**

This is to be held on Saturday 22<sup>nd</sup> June and Sunday 23<sup>rd</sup> June. Saturday starts at 3pm until late with live music, bar, street food and overnight camping (tents only). Sunday starts at 12pm until 4pm which is the village fun day and from 4:30pm until 10pm there is more live music. Information on how to purchase tickets can be found on the posters or on the website Deopham.org – tickets can be purchased as full weekend tickets, or fun day only tickets. The fun day only tickets can only be purchased at the gate on the day.

Jason stated that the generator and toilet facilities have already been organised.

Chris Coath has been helping Jason arrange the Tens application for the event. Cost is dependent on numbers attending the event and Jason advised that around 1500 could possibly attend. Yvonne said that she could find out the relevant information on the application and pass this on to Chris.

Jason asked the councillors if anyone could help with sourcing 40 straw bales for the event, as he had asked the supplier from the last fun day and they had none available. Jacky said that she would contact Brian Clarke to see if he had any available.

Jason stated that the fencing around the entrance to the playing field and one of the main gate posts needs repairing before the event. Martin agreed to help with repairing the fencing. The gatepost will be purchased by the Parish Council. Jason agreed to get a quote for this and to pass to Jacky, Jacky will then contact the Parish Clerk for payment.

Jason requested some funds to help with the setting up costs of running this event. He asked if he could have a cheque for £1000 to come from the previous fun day profit which was agreed by the councillors. Parish Clerk will organise and give to Jason.

Jason also raised a need for helpers to come forward for both days, these people are vital for events like these to run smoothly.

Parish Clerk is to email the insurance company with details of the event to see what else is required from the Parish Council.

## **9. Any Other Business**

9.1 Parish Clerk reported that the Parish Councillor Elections will be held on May 2<sup>nd</sup> 2019. Information about the process is on South Norfolk Council website. Nomination packs & Candidate Contact Information forms were emailed to all current parish councillors on 5<sup>th</sup> February 2019. The nomination process starts Wednesday 20<sup>th</sup> March until and including Wednesday 3<sup>rd</sup> April.

Jacky advised that due to the lack of time Mark Howard will be standing down as a Parish Councillor.

The remaining Parish Councillors completed their nomination forms at the meeting. Jacky to obtain the Electoral numbers from South Norfolk and to hand deliver all of the forms from the 20<sup>th</sup> March onwards.

9.2 Chris Coath asked why the new swings had not yet been fitted at the playing field. Jacky advised that this was because no help had come forward for this to be done. Parishioners Tom Everett and Duncan Kerridge who attended the meeting, offered their help to get this completed. Jacky said she would liaise with Tom and Duncan to arrange installation.

9.3 Point raised by parishioner John Spencer in a previous meeting regarding the condition of some of the roads in the parish, Jacky advised that the Highways have been out repairing these.

**10. Date of Next Meeting**      Wednesday 10<sup>th</sup> April 2019, 7.30pm.

There being no further business the Chairman declared the meeting closed at 8:30 pm.