

## DEOPHAM & HACKFORD PARISH COUNCIL

### To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 4<sup>th</sup> September 2024 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

### AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To consider the co-option of a new Parish Councillor
4. To approve and sign the minutes of the Parish Council Meeting on 3<sup>rd</sup> July 2024
5. To report on progress of matters arising from previous meetings
6. Finance
  - 6.1. To receive the bank reconciliation for July-Aug 2024 and to ratify or approve the following payments

	<b>Payment Description – Unity Trust Current Account</b>	<b>Amount</b>	
6.1.1	The Fencing Workshop – temporary fencing at the playing field	£660.00	<b>RATIFY</b>
6.1.2	Carol Bailey – Salary & Expenses (July 2024)	£93.86	<b>RATIFY</b>
6.1.3	Wave – Water Rates for Playing Field (Direct Debit)	£19.50	<b>RATIFY</b>
6.1.4	Gralix Hall – Hall hire (April-July 2024)	£90.00	
6.1.5	Jordana Wheeler – Salary & Expenses (July 2024)	£140.21	
6.1.6	Carol Bailey Salary & Expenses (August 2024)	£274.08	
6.1.7	HMRC – Outstanding Income Tax Payment	TBC	

7. To receive an update on the External Audit 2023/2024
8. To agree spending of the remaining Clean Up & Bloom grant
9. To receive an update on funding for the new play area and agree any actions
10. To consider applying to The Parish Partnership 2025/26
11. To receive quotation for the destruction of old Council laptop
12. Planning – To note details of appeal lodged for Application No 2023/3164, DCLG Ref: APP/L2630/W/24/3345475, Location: Land at Mill Farm Attleborough Road Deopham, Appeal by Mr Tim Davidge Deer View Bow Street Great Ellingham NR17 1JA
13. To receive and approve the draft General Reserves Policy document
14. To receive details of obtaining a gov.uk website and the associated cost
15. To receive details of a Corporate Multi Pay Card from Unity Trust along with the associated cost
16. Correspondence
  - 16.1. Norwich Western Link project update
  - 16.2. Norfolk County Council – Adult Learning

Carol Bailey – Parish Clerk  
9 Potters Crescent, Great Moulton, NR15 2HL

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- 16.3. S Norfolk Village Clusters Housing Allocations Plan – Reg 19 Pre-submission Addendum
17. Opportunity for Public Participation
18. To confirm the date of the next meeting – Wednesday 2<sup>nd</sup> October 2024 at Gralix Hall.