

Deopham & Hackford Parish Council

Action Log - Tasks as outcome of Parish Council meeting

Date Task Initiated	Description of Task	Person Responsible	Due by	Comments
Feb 2020	Amend Bank Signatories	Clerk	Autumn 2021	Bank contacted for information on how to remove as well as add new signatory. Forms being sent.
Sept 2020	Arrange volunteers to repaint inside of the Hut	Nick Hindley	Winter 2021	Painting ongoing.
Jan 2021	Research options for noticeboard repairs/replacement	Clerk	Ongoing	Will be looked at under 2021-22 budget
May 2021	Investigate options for installing Horse warning signs and moving 40mph signs	Clerk	Ongoing	Locations for Horse signs confirmed, pending final approval
May 2021	Install new dog bin on Low Common	Clerk	July 2021	Awaiting approval of location
September 2021	Investigate options for shared Council training	Clerk	Feb 2021	Neighbouring councils contacted for interest. Postponed until 2022
September 2021	Investigate options for alternative banking arrangements	Clerk	Dec 2021	Ongoing
Nov 2021	Report highways issues for maintenance	Clerk	Dec 2021	Reported to highways, pending update.