

**Minutes of Deopham and Hackford Parish Council Meeting
in the Gralix Hall on Wednesday 12th December 2018**

Present:

Councillors : Jacky Phoenix Chris Biggs
 Chris Coath

Parish Clerk : Sarah Way

Parishioners: Sue Pratt, Jane Strudwick, David Bryant, Lutz Hilgelberg

1. **Apologies** - Martin Skidmore, John Chilvers, Jayne Allan, Mark Howard,
 Cllr. Yvonne Bendle - South Norfolk Council
 Cllr. M. Dewsbury – Norfolk County Council

2. **Declarations of Interest**
 - 2.1 There were no declarations of interest in items on the agenda

3. **Minutes of Previous Meeting**
 - 3.1 The minutes of the meeting held on 14th November 2018 were agreed as a correct record.
 Proposed Jacky Phoenix, seconded Chris Coath

4. **Matters Arising**
 - 4.1 There we no matters arising

5. **Correspondence**
 - 5.1 Correspondence was circulated around the table.

6. **Finance**
 - 6.1 The bank balances at 18/11/2018 were £258.75 in the current account and £4,545.16 in the
 deposit account.
 Current account there are 3 unpresented cheques and the transfer from the deposit
 account so the reconciled balance for the current account is £483.68.
 Deposit account there is the receipt of the cheque from AG Athletic for playing field hire and
 the transfer to the current account and so the reconciled balance for the deposit account is
 £3,695.00
 - 6.2 The payment of £360.00 to SNDC for the annual charge for emptying the dog bins for the
 period 2017 - 2018 was approved. Proposed Chris Coath, seconded Chris Biggs.
 - 6.3 The payment of £184.25 to Parish Clerk for salary and expenses for period 1st Sept to 30th
 November 2018 was approved. Proposed Jacky Phoenix, seconded Chris Biggs.
 - 6.4 The transfer of £500.00 from the deposit account to the current account was approved.
 Proposed Chris Coath, seconded Jacky Phoenix.
 - 6.5 The second invoice to AG Athletic for the hire of the playing field was sent via email 4th
 December 2018 to Sean for payment

7. Planning

- 7.1 2018/2724 - High Elm Lodge, Pye Lane, Deopham, Norfolk, NR18 9AB - Certificate of lawful use for residential use of existing dwelling without compliance with an agricultural workers occupancy condition.
SNDC require that if the Parish Council has any information or knowledge relating to this development which confirms or contradicts the submitted information please submit this in writing by 2 January 2019. After discussion it was agreed that a response based on current Parish Council knowledge of this property will be submitted to SNDC.

8. Deopham Playing Field

- 8.1 A report from the Playing Field Development Group was given by Jacky. This report outlined the reasons why the sub committee was formed, who is on the committee and the current status with regards to the lease. Jacky also provided a breakdown of the funds raised for the playing field and stated that the funds are 'ring fenced' within the parish council account and are not used for any other purpose. Sue Pratt asked to view these figures which she was given access to at the meeting.
- 8.2 Sue Pratt gave details of the Lind Trust Projects who are based in Norwich as a possible charity who could help with the fund raising, Jacky said she will contact them to discuss.
- 8.3 Sue Pratt reported that the Craft Day had raised £360 to go towards the playing field funds.
- 8.4 Jacky reported that she was unable to contact John with regards to the installation of the new swing seats and chains and asked if anyone would be available to help.

9. Any Other Business

- 9.1 Lutz Hilgelberg informed the parish council of a petition that he is raised with regards to the introduction of a speed restriction on the Hackford to Hardingham road, the road from the B1108. He raised this issue at the meeting due to the fact that this stretch of road is split between the two Parish's of Hardingham and Hackford. Lutz stated that the reason this petition has been raised is due to the future development of a grain store site which will increase the flow of large vehicles using this single carriageway road. The petition has already been signed by 40+ local residents and road users as there is currently no speed restriction on this section of road.
The concerns regarding large vehicles travelling at speed, no sufficient passing places for large vehicles and potential danger to local horse riders, dog walkers and general road users was raised. There is also a concern that the current Anglian Water pipes that run under this road could be damaged by the increased use from large heavy vehicles.
Jacky also advised Lutz that the Deopham & Hackford Parish council supports the petition for the speed restriction on this road and that she will inform Yvonne Bendle of this issue. Jacky also advised Lutz that the Highways Department deal with speed restrictions and to contact Margaret Dewsbury with regards to the process on how to push this matter forwards.
Lutz agreed to keep the parish council informed of procedures on this matter.
- 9.2 Parish Clerk has received a FOI (Freedom of Information) request from a reporter with the Eastern Daily Press relating to the fees levied at the cemetery with in the parish. Jacky provided the parish clerk with the contact details for Colin Reed to pass on.
- 9.3 Parish Clerk has received a request from Sean of AG Athletic football club for a key to the small gate at the playing field so the players can open the gate rather than jump the fence. Jacky stated that she will look for the key.

9.4 Jacky advised that a part of Hall Road had been damaged/collapsed due to damage from farm traffic. Jacky stated that she would contact the Highways Department to inform them of the damage.

10. Date of Next Meeting Wednesday 9th January 2019, 7.30pm.

There being no further business the Chairman declared the meeting closed at 8:30 pm.