

Deopham & Hackford Parish Council

Action Log - Tasks as outcome of Parish Council meeting

| Date Task Initiated | Description of Task | Person Responsible | Due by | Comments |
|---------------------|---|--------------------|-------------|---|
| Feb 2020 | Amend Bank Signatories | Clerk | May 2022 | Ongoing |
| Sept 2020 | Arrange volunteers to repaint inside of the Hut | | Winter 2021 | Painting ongoing. |
| Jan 2021 / Dec 2021 | Research options for noticeboard replacement at Deopham Green | Clerk | Ongoing | Will be looked at under 2022-23 budget |
| May 2021 | Investigate options for installing Horse warning signs and moving 40mph signs | Clerk | Ongoing | Locations for Horse signs confirmed, pending final approval. Chased for update Jan 2022. Chased again April 2022. |
| May 2021 | Install new dog bin on Low Common | Clerk | May 2022 | Location approved, bin on order but currently out of stock. 4-6 week delay. |
| September 2021 | Investigate options for alternative banking arrangements | Clerk | May 2022 | Ongoing. Councillors researching options. |
| March 2022 | Submit advert for play equipment contract | Clerk | May 2022 | Complete |
| March 2022 | Book play area inspection | Clerk | May 2022 | Complete |