

## DEOPHAM & HACKFORD PARISH COUNCIL

### To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 2<sup>nd</sup> October 2024 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

### AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To consider the co-option of a new Parish Councillor
4. To approve and sign the minutes of the Parish Council Meeting on 4 September 2024
5. To report on progress of matters arising from previous meetings
6. Finance
  - 6.1. To receive the bank reconciliation for Sept 2024 and to ratify or approve the following payments

	<b>Payment Description – Unity Trust Current Account</b>	<b>Amount</b>
6.1.1	Carol Bailey – Salary & Expenses – September 2024	£274.88
6.1.2	HMRC – Income Tax Payment for September	£61.60
6.1.3		
6.1.4		
6.1.5		
6.1.6		
6.1.7		

7. To receive budget report to 30<sup>th</sup> September 2024 and set timetable for preparation of 2025/2026 budget and Precept request
8. To receive an update on the External Audit 2023/2024
9. To receive quotation for the destruction of old Council laptop
10. Planning – 2024/2612 Laurel Farm Pye Lane Deopham NR18 9AB  
Non-material amendment to 2021/1653 – Addition of obscured glass windows to side of property to give natural light and ventilation into en-suite bathrooms  
2024/2608 Annexe to 10A Hackford Road Hardingham Road Hackford  
Variation of condition 3 of 2022/1673 – Change the use of annexe to holiday let
11. Correspondence
  - 11.1. Norfolk Parish Training & Support – Internal Auditor Training
  - 11.2. SNC (Local Plan) Invitation to 2<sup>nd</sup> Stage Workshop
  - 11.3. Norfolk ALC updates
  - 11.4. CPRE – National Planning Policy Consultation

Carol Bailey – Parish Clerk  
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12. Opportunity for Public Participation

13. To confirm the date of the next meeting – Wednesday 6<sup>th</sup> November 2024 at Galix Hall.