

Deopham & Hackford Parish Council

Action Log - Tasks as outcome of Parish Council meeting

Date Task Initiated	Description of Task	Person Responsible	Due by	Comments
Feb 2020	Amend Bank Signatories	Clerk	May 2022	Ongoing
Jan 2021 / Dec 2021	Research options for noticeboard replacement at Deopham Green	Clerk	Ongoing	Will be looked at under 2022-23 budget
May 2021	Investigate options for installing Horse warning signs and moving 40mph signs	Clerk	Ongoing	Locations for Horse signs confirmed, pending final approval. Chased for update Jan 2022. Chased again April 2022.
September 2021	Investigate options for alternative banking arrangements	Clerk	Sept 2022	Ongoing. Narrowed down to 3 choices, final decision due Sept.
June 2022	Research specialist repairs for village sign	Clerk/JP/CG	July 2022	Ongoing
June 2022	Complete and submit annual audit	Clerk	June 2022	Completed
June 2022	Repair broken dog bin on Park Lane	JP/CC/CB/CCh	July 2022	