

**Minutes of Deopham and Hackford Parish Council Meeting
in the Gralix Hall on Wednesday 14th November 2018**

Present:

Councillor : Jacky Phoenix Martin Skidmore
 Chris Biggs Chris Coath

Cllr. Yvonne Bendle - South Norfolk Council

Parish Clerk : Sarah Way

Parishioners: Jane Murry, Bruce Catmur, Cheryl Dawes, Duncan Kerridge

1. **Apologies** - Cllr. M. Dewsbury – Norfolk County Council, John Chilvers, Mark Howard, Jayne Allan

2. **Declarations of Interest**
 - 2.1 There were no declarations of interest in items on the agenda

3. **Minutes of Previous Meeting**
 - 3.1 The minutes of the meeting held on 10th October 2018 were agreed as a correct record. Proposed Martin Skidmore, seconded Chris Biggs

4. **Matters Arising**
 - 4.1 There were not matters arising

5. **Correspondence**
 - 5.1 Correspondence was circulated around the table.

6. **Finance**
 - 6.1 The bank balances at 18/10/2018 were £751.60 in the current account and £4,545.16 in the deposit account. There are no outstanding cheques and so the reconciled current account is as above.
 - 6.2 The payment of £400.00 to the Rix Trust for the rent of the playing field for the period 2017 - 2018 was approved. Proposed Chris Coath, seconded Martin Skidmore. Jacky to send invoice to Sarah.
 - 6.3 The payment of £363.00 to Gralix Hall for hire of the hall for 11 meetings 2017 – 2018 was approved. Proposed Chris Biggs, seconded Chris Coath.
 - 6.4 The transfer of £1,000.00 from the deposit account to the current account was approved. Proposed Martin Skidmore, seconded Jacky Phoenix.
 - 6.5 The payment of £12.10 to Anglian Water for the playing field for August 2018 to November 2018 was approved. Proposed Martin Skidmore, seconded Jacky Phoenix.
 - 6.6 The first invoice to AG Athletic for the hire of the playing field was sent via email 12th November 2018 to Sean for payment.

7. Planning

- 7.1 3 Hall Farm Barns, Low Common, Deopham, Norfolk, NR18 9DX – (App. No. 2018/2428) – Single storey annexe extension to the rear of the property.
After discussion and consideration of the drawings it was agreed to recommend approval.

8. Deopham Playing Field

- 8.1 Replacement swing seats/chains have arrived from the supplier. Jacky to contact John regarding help with the installation.

9. Any Other Business

- 9.1 Rowena bought part of the notice board from Deopham Green that had fallen off. Jacky to ask John if he can fix this.
- 9.2 Cheryl Dawes raised the issue regarding the current state of the weeds around the play equipment and if the parish council were intending to 'mulch' this area to keep the area tidy. After consideration, it was suggested that any offers of help to tidy this area would be helpful.
- 9.3 A discussion regarding where the monies for the playing field and what the monies for the playing the play park equipment was discussed. All funds that are raised for the playing field are ring fenced within the Deopham & Hackford Parish Council account pending the application of the Biffa grant for the play park equipment. However, the full grant cannot be applied for until the new lease issue is finalised, which is currently going through the legal process.
The current plan that was drawn up for the Biffa grant still stands and will be used going forward for the next application. This will need to be re-costed due to the time lapse from initial issue.
Cllr. Yvonne Bendle stated that she could help with small grants from SNDC if required, however, these must be done by Christmas.

- 10. Date of Next Meeting** Wednesday 12th December 2018, 7.30pm.

There being no further business the Chairman declared the meeting closed at 8:00pm.