

DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the next meeting of Deopham & Hackford Parish Council which will be at Gralix Hall, Church Road, Deopham on Wednesday 23rd June 2021 at 7.30pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

Precautions will be in place to ensure the meeting is COVID secure. Face masks must be worn by all members of the public wishing to attend and social distancing measures must be followed. Hand washing facilities will be provided.

Please register the venue Track and Trace QR code upon arrival.

AGENDA (published 18th June 2021)

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council meeting on 5th May 2021
4. To report on progress of matters arising from previous meetings and review the action log
5. Finance - To receive the bank reconciliation for April-May 2021 and approve the following payments:

	Payment Description	Amount
5.1	NPFA (Norfolk Playing Field Association) – Membership 2021-22	£20.00
5.2	Max Bergin – Internal Audit	£23.00
5.3	A Morris – Village Maintenance	£45.00
5.4	Jacqueline Phoenix – Reimbursement for village maintenance	£19.78
5.5	Jordana Wheeler – Expenses (May 2021)	£102.87

6. To agree and sign the lease for Deopham Playing Field
7. To consider matters in relation to the annual audit for financial year 2020-21
 - 7.1. To consider the Internal Auditors report for the financial year ending 31 March 2021 and consider recommendations
 - 7.2. To agree the accounts for the financial year ending 31 March 2021.
 - 7.3. To consider whether to exempt the Council from an external audit and if so to authorise the Clerk and Chairman to sign the form.
 - 7.4. To consider the assertions on, and complete, the Annual Governance Statement 2020/21 and to authorise the Clerk and Chairman to sign.
 - 7.5. To consider and approve the Accounting Statements 2020/2021 and to authorise the Chairman to sign.
8. To receive an update from the Playing Field Working Party
9. To note the response to the following planning application;
 - 9.1. Application 2021/1106 - Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwelling house, Agricultural Building, North Of High Elm Farm, Pye Lane, Deopham
10. To consider the following planning application:
 - 10.1. Application 2021/1070 - Conversion and extension of former games room to residential (previously approved under 2021/0138). Erection of single storey garage and additional residential garden land. Barn At Mill Farm, Attleborough Road, Deopham

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11. To consider the South Norfolk Village Clusters Housing Allocations Plan - Regulation 18 Consultation

12. Correspondence

12.1. Norwich Western Link Project Update

12.2. Norfolk Strategic Flood Alliance Update

12.3. New website for South Norfolk Council

13. Opportunity for Public Participation

14. To confirm the date of the next meetings – July 2021

A handwritten signature in blue ink, appearing to be 'JK' followed by a flourish.