

**Minutes of Deopham and Hackford Parish Council Meeting
in the Gralix Hall on Wednesday 13th September 2017**

Present :

Councillors : Martin Skidmore, Jackie Phoenix
Chris Biggs, Jayne Allen
Chris Coath

Cllr. Y.Bendle, South Norfolk District,
Cllr. M. Dewsbury, Norfolk County Council

Parish Clerk : Rowena Harkness

Parishioners : Mark and Tracy Fillingham

1. **Apologies** - John Chilvers, Mark Howard,

2. **Declarations of Interest in items on the agenda**

2.1 There were no declarations of interest.

3. **Minutes of Previous Meeting**

3.1 The minutes of the meeting held on 12th July 2017 were agreed as a correct record.
Proposed Jayne Allan, seconded Chris Biggs.

4. **Matters Arising**

4.1 The Morley anaerobic digester renewable energy unit (App. No. 2017/0001). South Norfolk Council Development Committee discussed this application on August 18th 2017. Officers recommended refusal and following representations from the Morley PC Vice Chair and Cllr. Edney it was refused by members.

4.2 Ivy Bungalow, Victoria Lane, Deopham, NR18 9DU (App.No 2017/1383) – proposed redevelopment of Ivy Farm – application for Environment Impact Assessment. Mark & Tracy Fillingham (Ivy House tenants) were present and reported that as yet they have had no further news – though they have heard that the applicant maybe reconsidering the type of development. The Parish Council assured them that as soon as we are consulted on any application or receive any information we will act and let people know the best way of objecting.

4.3 The Parish Clerk raised the overgrown verge/hedging at the junction of Hall Road with B1108 causing problems for drivers to see oncoming traffic and received a reply from Bob West, Highway Engineer, who had been out and looked at the problem. He felt there wasn't a visibility issue but accepted it wasn't great because of the high banks and hedge on the field boundary. He felt it would be less of an issue now that we are out of the growing season but will get the supervisors to check next spring!

5. **Correspondence**

5.1 Letter from Councillor John Fuller, leader of South Norfolk Council, to let us know that SNDC and Broadland District Council are asking their members to give permission for officers to investigate the potential of creating a closer, collaborative working relationship between the two councils, whilst retaining individual council sovereignty. The letter was circulated around the table.

5.2 The Hingham, Deopham and Wicklewood September Police Newsletter was circulated.

5.3 Other correspondence was circulated around the table.

6. Finance

- 6.1 The account balances as at 18/8/2017 were £107.97 in the current account and £2,208.68 in the deposit. There are no unpresented cheques and so these are the reconciled balances.
- 6.2 The payment of £25.28 to Anglian Water Business for the playing field water supply from 19/1/17 – 19/7/17 was approved. Proposed Jackie Phoenix, seconded Chris Biggs
- 6.3 The payment off £30 to Mazars LLP (external auditors) for additional work on the Annual Return was approved. Proposed Chris Biggs, seconded Jayne Allan. The Parish Clerk explained that this was following an issue raised by the auditor during the summer who was not happy with the asset valuation. He said that the asset values on the asset register should be the purchase price (minus VAT) for recently purchased items and for older historical items where the purchase price is unknown the value is £1. He did not agree with the way that the Parish Council depreciated items. The asset register has now been changed to the version he wanted and hence the cost for additional work!
The Annual Return has been returned and apart from the comment re consistent asset valuation and the dates when the Accounts/Return were approved, everything else has been passed. The Parish Clerk will put up the notices saying that the Audit is complete and that parishioners can request a copy of the accounts/annual return.
- 6.4 The payment of £670. 25 to Norse Eastern for the playing field grounds maintenance was approved. Proposed Jackie Phoenix, seconded Chris Biggs.
- 6.5 The transfer of £1000 from the deposit to the current account was approved. Proposed Martin Skidmore, seconded Jackie Phoenix.

7. Planning

- 7.1 No planning applications have been received but notification that an appeal against the refusal of the application for prior approval under permitted development at High Elm Farm has been submitted. This was for the change of use of an agricultural building to a dwelling house.

8. Deopham Playing Field

- 8.1 The Parish Clerk told the meeting that she has made a start on the Biffa application for the play equipment. Gary Howard from SNC has helped her and Martin with some of the wording needed. We need to apply to Biffa for £30,000 – which is roughly 90% and then we need to raise £4,000 (10%) from other sources – Yvonne and NPFA. As Councils cannot apply the application will be from the Playing Field Development Group.
The next funding round we can apply to is Feb. 2018 – stage one deadline of Nov. 6th 2017.

9. Any Other Business

- 9.1 Yvonne Bendle drew attention to the current consultation by South Norfolk DC on Public Service Protection Orders which are used to control things like dog fouling. There is a new PSPO planned to prevent dogs from fenced off play areas.
- 9.2 The proposed Co-op at Hingham is due to be open by the end of November. There will be an external cash machine. The Post Office will remain at Harrods. The 30 bed assisted living for adults with physical and mental disabilities has been started at Hardingham Rd.

10. **Date of Next Meeting** Wednesday October 11th 2017, 7.30pm.

There being no further business the Chairman declared the meeting closed at 8.15pm.