

Minutes of Deopham & Hackford Parish Council Meeting

Wednesday 8th April 2019

Present: Jacky Phoenix, Chris Coath, Martin Skidmore, Chris Biggs & Jayne Allen.

Cllr Yvonne Bendle - South Norfolk Council

Parish Clerk: Rowena Harkness (standing in)

Parishioners: Jason Marsh, Bruce Catmuir

1. Apologies - John Chilvers & Margaret Dewsbury

2. Jacky Phoenix was elected as Chairman, proposed Martin Skidmore, seconded Chris Biggs.

John Chilvers was elected as Vice Chairman, proposed Martin Skidmore, seconded Chris Biggs.

3. Declarations of Interest - Martin Skidmore declared an interest in 8.1 & 8.2

4. Minutes of Previous Meeting

The minutes of the meeting held on the 10th April were agreed as a correct record, proposed Martin Skidmore, seconded Chris Coath.

5. Matters arising

The PC had received a letter from the football club, which stated that football matches will in general, not occur on both days of a weekend, and that the club would look after the playing field, and pay for any extra costs incurred from extra cutting.

6. Correspondence

The current police crime report was circulated for information. Jacky Phoenix had received an email from Kathleen Flowerday expressing her sadness that she was unable to use the Galix Hall for voting, due to it being removed from the approved locations by the electoral commission.

7. Finance

7.1 To note balance of accounts at 18th April 2019, as current account - £705.93 & deposit account - £1548.46.

7.2 Pauline James our internal auditor has completed her work for the year end accounts, she stated that everything was in good order, but did point out two items, firstly the playing field fundraising amounts need to be clearly identified in the minutes when listing the bank

balances. Noted that the Councils Standing Orders are out of date regarding filming of meetings and pecuniary interests. New models are available on the internet.

7.3 The annual governance statement was approved & signed. Unanimous

7.4 The Exemption certificate for submission was approved & signed, Unanimous.

7.5 The accounts were approved, Unanimous

7.6 The payment of £ 356.29 to Zurich for the insurance renewal was approved, proposed Martin Skidmore, seconded Jayne Allen.

7.7 The payment of £294.56 to the parish clerk was approved, proposed Martin Skidmore, seconded Jacky Phoenix.

7.8 The payment of £65.25 to the internal auditor was approved for payment, proposed Chris Coath, seconded Martin Skidmore.

8 Planning

8.1 Hill Farm, Hackford, 2019/0746 Reinstatement of 3 dormer windows to front elevation, after the plans were discussed, the parish council recommended approval.

8.2 16 Coldham Green, Deopham, 2019/0920 Erection of storage building, after the plans were discussed, the parish council recommended approval.

9. Deopham Playing Field

9.1 Jacky reported that she will provide an update to the replacement storage facility at next month's meeting.

9.2 Jason gave an update on the forthcoming fun day, he said that fire safety applications were on going, and thanked Chris Coath for the extra work and help he has provided in helping with the preparations.

10. Any Other Business, Jacky reported that the Hardingham/Hackford speed limit consultation had been applied for.

Rowena was thanked for her help and standing in as a temporary advisor to Chair.

Date of Next Meeting - June 12th 2019

There being no further business the chairman declared the meeting closed at 9pm.

DRAFT